

Application Form - 106 funding 2016/17

Please read the Notes of Guidance “How to fill in the Application Form” included in the Information Pack, Section E, before you complete the form.

Part One: Basic Information

Name of Organisation/Group	Midsomer Norton Community Trust Ltd
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Name of Project	Midsomer Norton Youth Hub Outreach Project (MSN-Y-HOP)
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Name of Contact Person For this application	Alex Davis
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Position held in Organisation	Trustee of the Midsomer Norton Community Trust Ltd
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5. Address for correspondence	Town Hall The Island Midsomer Norton Bath Postcode: BA3 2HQ
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Is the above your organisation address **YES** Home address

Email address: manager@midsomernortoncommunitytrust.co.uk
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Daytime telephone no. 01761 419133	Evening telephone no. n/a
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6. Total Amount of Funding Applied for:	£ 21, 507.27
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Part Two: Purpose of the Funding

Please summarise how funding for this project will benefit the young people of Bath and North East Somerset. Please state clearly how your application meets the criteria sent to you in this pack.

What are the main aims and objectives of your organisation (Max. 200 words)

The Midsomer Norton Community Trust's Articles of Association state that the Objects are as follows:

3.1.1 The Provision, for benefit of the inhabitants of Midsomer Norton in Somerset and the surrounding area, of facilities in the interests of social welfare for recreation and other leisure time occupation for individuals who have need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the objective of improving their conditions of life.

3.1.2 The advancement of good citizenship and community development of the inhabitants of Midsomer Norton in Somerset and the surrounding area in such manner as the Trustees may in their absolute discretion think fit.

3.1.3 The advancement, for the benefit of Midsomer Norton in Somerset and the surrounding area, of such other objects or purposes which are exclusively charitable according to the law of England and Wales in such manner as the Trustees in their absolute discretion may think fit.

As such the Midsomer Norton Community Trust ideally placed to procure the proposed sea container hubs, kit them out and manage them in the long term as a legacy benefit for young people in the Midsomer Norton area.

There are available a number of Youth Section 106 developers contributions some which need to be spent by July 2017. This amount totals £21,000 which could be used to address the need identified. As partners, we have identified an initial Six Month Pilot Programme for the first half of 2017 using this money which they believe could lay the groundwork for a series of legacy initiatives

What would the funding be used for, main activities (Max. 200 words)

With increased funding pressures, B&NES as the Unitary Authority has increasingly relied on the Town Council and voluntary sector to provide universal youth service coverage in Midsomer Norton. With the sale of the Laterz building next to Sainsbury's, Midsomer Norton Town Council stepped in and has funded the Norton Youth Club (NYC) in recent years, based in the Town Hall and operated by a working partnership of the Midsomer Norton Community Trust and the Wansdyke Play Association.

However, feedback from extensive consultation with young people clearly shows that they are in need of a safe space. The Town Hall, whilst central and ideal as a meeting place, is not enough. Areas such as Orchard Vale,

Gullock Tynning (by the Adventure Play and Skate Park), Radstock Road and Hillside have a greater need which is difficult to meet with a single central service provision in the Town Hall.

This has further been borne out by feedback recently from the Writhlington Sports Trust who now operate the Midsomer Norton Sports Centre, Skate & Adventure Play Park. Their finding is that young people want outreach activity and the sense of a 'safe place' they can regard as their own - where they 'hang out'. However, without improved provision the Midsomer Norton Community Trust believes that the town is failing its young people. For further detail please see the Project Plan document attached.

How to complete the Application Form

Part One: Basic Information

1. Give the name of the organisation/group making the application

If the application is on behalf of more than 1 group please give the name of the one group willing to take responsibility for monitoring the project and whose bank account is being used.

2. Name of Project

A suitable name for the Project you are undertaking with this funding. This may be the same as the name of the organisation.

3. Name of contact person

Give the name of the person who can be contacted if there are any queries about the project.

4. Position in organisation

Please state the contact person's role, within the organisation named in question 1, e.g. Secretary.

5. Correspondence details for the main contact for this application

Please give the full postal address that you wish us to respond to/return the application to, including the postcode. Please also provide an email address and daytime/evening telephone number if available. We will use these details for all correspondence.

6. Amount applied for

Please tell us the whole amount you wish to apply for.

Part Two: Purpose of funding

7. Details of the application

Please try to answer these questions clearly and concisely - remember the answers you give will be the only information that is used to decide if you are awarded a grant. It is particularly important that you can show there is a need for the project and that you have community support for it. Evidence for this could come from questionnaires, consultations etc. Please state exactly what your project plans to deliver, and the aims and objectives of the activities you want to provide.

8. Start and end dates

Please provide start and end dates for the project. You will need to advise us if these change.

9. Young people

Please tell us how many young people you will aim to involve in the work and what age group(s) you are targeting.

10. Outcomes

Please tell us what you plan the outcomes to be for the young people involved in this project.

11. Project Costs

Please give as much detail as possible about the costs of your project, including the total amount. Please note that this fund is to provide revenue costs and not capital.

12. Project Income

If the project will cost more than you have applied for please indicate where the remaining money will come from, e.g. have you applied for another grant. Please remember to state any funding in kind.

13. Shortfall

Please inform us of the overall project costs, less the total income (this might be subs from young people or other grants) then tell us what you expect the shortfall to be (if this is different to what you are applying for then you will need to explain how you will manage).

14. The Project

Please state whether the project/programme you are planning would be able to happen without the funding you are applying for.

15. Declaration

Please state your name and sign if you are authorised to by your organisation and you will abide by the terms and conditions laid out. You are also signing to state that you have read the guidelines, so please make sure you have seen the whole pack items A to E and not just the application form.

16. Details of Bank Account into which the money from the Fund should be paid

Please enter the bank account details of the organisation to which the grant money should be paid, this should be the group that is taking the lead on the project, and whose contact details have been named in Question 1 on the application form.

Please note:

- 1) It is not permissible for the money to be paid into an individual's account.
- 2) Payment will be made by BACS transfer. If you are successful, you will need to complete a form for your organisation to be set up on the Council's financial system.

Checks

Please ensure that you complete all sections, and that you have checked through the form carefully for errors or omissions before submitting it.

Please provide details of the start and end dates of your project:

Start Date	1 st December 2016
End Date	31 st July 2017

How many young people will benefit from this project? Please give an indication of their ages?

Age	Numbers
11-12	150
13-19	400
20-25	None

What will be the outcomes for these young people?

By working with the young people and local communities it is hoped to develop a range of opportunities which include youth provision across the Midsomer Norton area. Developing safe spaces and initiatives, working with young people to develop the groundwork and the beginnings of relationships – producing the following outcomes for young people:

- **Engagement** – rather than sitting in the dark in a cold park – somewhere to sit and feel part of the community of Midsomer Norton – having a stake in the town.
- **‘Safe space’ provision** – On a dark winter night or at the height of summer young people want to know they have somewhere to go where they can feel safe. Whilst the Town Hall offers a defined indoor space young people want to be near places like the Skate & Adventure Play Park or nearer their homes eg up at Orchard Vale.
- **Education** – for many young people and in particular those which are difficult to reach, the idea of coming to the Town Hall to engage with drug, alcohol, sexual health education initiatives is completely alien. A hub near where they ‘hang out’ would enable us to reach and engage with these young people.
- **Skills development** – the Norton Youth Club (NYC) in the Town Hall has an impressive record of offering personal development skills, life skills – cookery, painting, careers, ecology development opportunities for young people. We need to take this out to the youth community in the town.
- **Empowerment to be part of the community** – a key aspiration of the Town Council has been the development of a Youth Council so that the young people can have a voice in the governance/shaping policy and business development of the town. However, having to come to the Town Hall has proved a barrier to this so one of the outcomes of having better youth engagement is an aspiration to link with young people on a civic level.

Part Three: Financial Information

Please give details for all costs related to your project/programme.

Details of Costs (see detailed budget attached at the end of doc)	Amount
Phase 1: Consultation: Dec – Mar 2017 Testing the hypothesis of the Midsomer Norton Youth Hub Outreach Project	£1632.16
Phase 2: Provision of the two Shipping Containers (40ft x 10ft): covering landlord agreements, planning permission, purchase of containers, ground works, insurance and subsequent fitting out. <ul style="list-style-type: none"> • Shipping container purchase - £2500 x 2 + delivery £5000. • Fitting out – with floors/ partitions/ wiring/ generator/ lighting/ kettle/ electric ring/ fire extinguisher/padlocks • Resourcing – Chairs/tables/gazebo/storage boxes/shelving/ 	£11,993.83
Phase 3: Outreach Youth Programme NYC Programme – covering youth worker led sessions for 3 months (11 sessions). This would then merge into the ongoing NYC programme run by Midsomer Norton Town Council and the basis of further funding applications.	£7,881.28
Total Costs	£ 21, 507.27

Declaration

I

Alex Davis

Have been authorised to certify that if this organisation/group is awarded funding, it will abide by the terms and conditions under which funding is awarded by Bath and North East Somerset Council. I understand that information provided on these forms may be held on a Council computerised database.

The information given on this form and related enclosures is true and correct.

Signed [on behalf of the organisation]

Position Held in Organisation

Date

Trust Manager

Account Details

Please give details of the Bank Account into which the money should be paid:

Bank Name: Unity Trust Bank

Account Name: Midsomer Norton Community Trust

Sort Code 60/83/01

Account Number: 20359993

Enclosures (without this evidence your application will not be processed)

Your group/organisation's Constitution or set of rules	YES
Your group/organisation's Financial Accounts for the most recent financial year	YES
Your group/organisation's Equal Opportunity Policy or Statement	YES
Your group/organisation's Child Protection/Safeguarding Policy	YES
Your group / organisation have a Health & Safety Policy/Statement	YES

If you have answered No to any of the above questions you may still be able to access the funding. Please discuss with Tracey Pike who will be able to advise you of any steps you need to take to ensure you have the correct policies and procedures

Please attach copies of all of the above documents to your application.

Application form and enclosures should be returned to:

Tracey Pike Youth Connect Lewis house Manvers Street Bath Tracey_pike@bathnes.gov.uk	
<u>For Office Use Only:-</u>	
Date Received:	
Acknowledged By:	Date:
Missing Documents:	
Form Returned to Organisation	
Date:	
Reason:	

Midsomer Norton Youth Hub Outreach Project	Cost per hour	Hours Set up	Hours delivery	Hours packdown	Total hours	Cost per session per location	Number of Sessions	Cost per location for 11 sessions	TOTAL
PHASE 1: NYC Consultation Dec 16 - Mar 17									
Youthwork Leader	£ 17.92	1	2	0.5	3.5	£ 62.72	11	£ 689.92	
Youth Worker led Consultation Time	£ 17.92	0	0	0	2	£ 35.84	11	£ 394.24	
Monitoring and Evaluation	£ 17.92	0	0	0	1	£ 17.92	11	£ 197.12	
Recruitment / DBS /admin								£ 350.88	
Subtotal								£ 1,632.16	£1,632.16
Phase 2: Shipping Container Provision									
Infrastructure (all costs cover two site installations)									
Cost of 2 x Sea Containers incl delivery (per quote 17.11.16)								£ 5,000.00	
x 2 Ground works flags and works								£ 500.00	
Midsomer Norton Community Trust Delivery								£ 1,000.00	
Planning Permission Fees for both sites								£ 200.00	
Insurance								£ 500.00	
x 2 Flooring/partitioning/ work counter								£ 1,000.00	
x 2 Wiring/lighting consumer unit/sockets								£ 500.00	
x 2 Diesel Generator								£ 1,400.00	
x 2 Electric Urn, electric ring								£ 150.00	
Fire extinguishers x 2 (for utility room and main space)								£ 200.00	
Locks x 2								£ 100.00	
Resourcing:									
Table and chairs								£ 200.00	
Pool table								£ 400.00	
Bean bags								£ 200.00	
Gazebo								£ 110.00	
Sports equipment								£ 100.00	
Racking								£ 199.83	
Storage boxes								£ 74.00	
Sack trucks								£ 60.00	
Catering equipment - cups/plates/cultery/pots/kettles								£ 100.00	
Sub total								£ 11,993.83	£11,993.83
PHASE 3: Outreach Youth Programme									
Youthworker 1	£ 17.92	1	2	1	4	£ 71.68	22	£ 1,576.96	
Youthworker 2	£ 17.92	1	2	1	4	£ 71.68	22	£ 1,576.96	
Outreach Worker	£ 17.92	1	2	1	4	£ 71.68	22	£ 1,576.96	
Consultation Development work	£ 17.92				4	£ 71.68	22	£ 1,576.96	
Monitoring & Evaluation	£ 17.92				8	£ 143.36	1	£ 143.36	
Finance & Admin	£ 17.92				24	£ 430.08	1	£ 430.08	
Refreshments and publicity materials								£ 394.24	
Project Management								£ 500.00	
Travel								£ 105.76	
Sub total								£ 7,881.28	£7,881.28
Total									£21,507.27